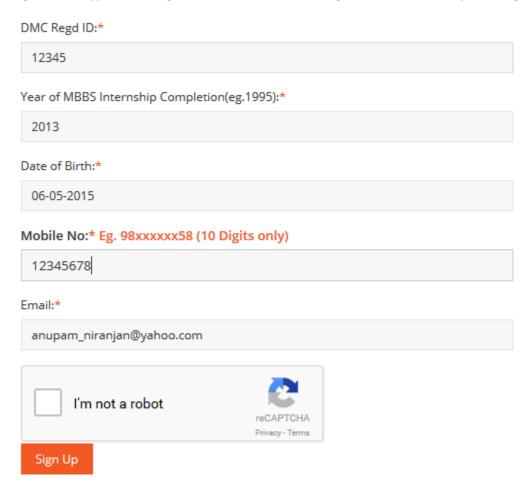
HOW TO APPLY FOR ADDITIONAL QUALIFICATION

- 1. Visit on our website www.delhimedicalcouncil.org
- 2. Click on Online Services
- 3. Please read the instructions carefully
- 4. Click on Signup
- 5. Select the Registration Type

Please check the Registration Certificate to see the registration type

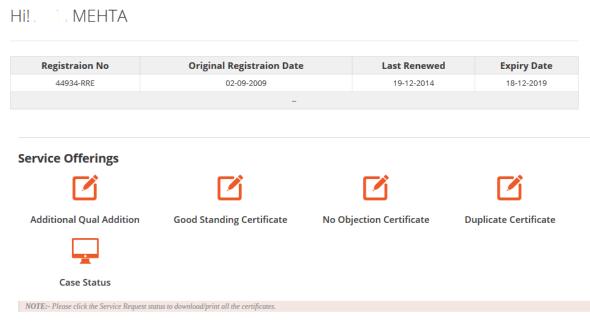
Sign Up - Online Services Registered Medical Practitioner from Delhi Medical Council having Permanent Registration Number apply here. Registration Type: Fresh: Re-Registration:

If your registration no is 12345 then DMC Registration Type is Re-Registration then kindly select the Registration Type as Re-Registration and enter DMC Regd ID as 12345 and by entering other details .



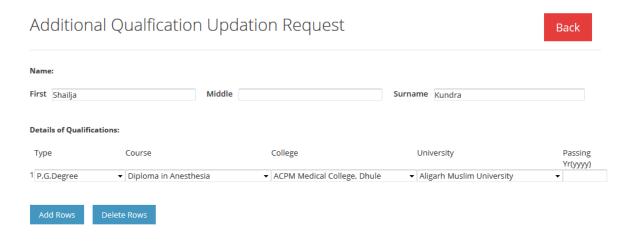
- 6. Now Click on I,m not a robot and enter the reCaptcha
- 7. Click on Sign Up

- 8. Your account is made, the message is send on your registered mobile number and on Email. Please check your Email for verification link and finish signup
- 9. Once you have finish the signup please click on Login by entering the Login details
- 10. Once login is successful the login screen will appear



NOTE:- Please click on Case Status to know the status of your Case ID.

- 11. Please Click on Additional Qualification Button
- 12. Please read the instruction carefully and select proceed
- 12. Please update your information like Mailing Address, Mobile No, Email Address, DOB and click Preview & Proceed
- 13. You can add the Additional Qualification Request here, to add more than one qualification click on add row



Proceed

- 14. Click on Proceed Button after you add the Qualification; please click on Add Row if you want to add more than one qualification
- 15. Click on proceed Button to make the payment

Payment Options

Choose a Payment Method from Below:

- Payment through Bank Draft
- Online Payment

Schedule of Charges-Click

- 15. You can choose the payment method Online Or Offline Payment
- 16. If the payment is made Online then only original degree need to sent for verification in order to incorporate the additional qualification

In case of Offline Payment Draft of same amount is to be sent to the office of Delhi Medical Council as non refundable fee in favour of "Delhi Medical Council" payable at New Delhi along with Original PG Degree added for verification if any.

Payment Submission Result

Your payment details have been updated. However, they are subject to clearing of funds. Please Note the Following for your records

- Your Case ID:14363
- Your Order No:1431613589
- Your Draft No:672762
- Your Tran Date:2014-03-22
- Your Bank Name:Syndicate bank
- Your Amount:6000
- Your Payment Mode:Offline

Proceed

14. Once payment is successful it will asked to upload the Photo & Signature & PG Degree. Once it is uploaded successfully the acknowledgement is generated.

Upload Documents

Document Type

- 1 Recent Passport Size Colour Photograph
- 2 Your Valid Signatures
- 3 Diploma in Obstetrics & Gynaecology

submit

Upload

Browse... No file selected.

Browse... No file selected.

Browse... No file selected.

Online Payment-Please note in case of Additional Qualification and on successful Online Payment, original Degree certificate to be produced at the registration counter

Offline Payment-Draft to be submitted at the office of Delhi Medical Council along with original Degree certificate for verification in order to incorporate in registration certificate

Note –In case of Additional Qualification, original degree to be produced at registration counter, without original Additional Qualification will not in incorporate in registration certificate.